Responding to incidents involving drugs Drugs or Pupil in Pupil Pupil under Disclosure of drug use: Illegitimate paraphernalia possession supplying an the influence Sale/supply of Pupil's own drug use found on unauthorised of a drug Drugs (legal or Parent's/carer's drug use school unauthorised drug (including Parent's/carer's concern Illegal) in the school premises drug misuse of vicinity About their child's drug a medicine) use Medical No medical Inform If suspected to be illegal, **Emergency Emergency Neil Davidson** schools should decide Offer further whether to inform the Call for Keep pupil medical calm and advice/information. Police. This is not Further action may a legal obligation but not help/ under to do so may be counterambulance not be necessary observation productive. This for all disclosures **Follow** If intoxicated e.g. smoking. includes Consider whether the illegitimate sales of first-aid consider drug use could be prescribed drugs (e.g. procedures asking parent/carer problematic or Ritalin) until help indicate other to collect arrives If alcohol, tobacco or child problems requiring solvents, schools may further action, wish to inform police or e.g. SID: Substance trading standards officer. Ensure safety and well-being of & Information on other pupils e.g. onlookers Drugs Consider issues of confidentiality Remove drug/paraphernalia and explain issues to Temporarily store drug securely in a designated place. Record the details with a witness pupils/parents involved. present. Inform Mr N Davidson who will begin further investigation Inform other staff Inform parent/carer if appropriate and does not place the child at risk Local Authority and parents/carers if appropriate If illegal drug: notify the police without delay, who will arrange for collection or disposal according to locally agreed protocols. There is no legal obligation to divulge a pupil's name Insert contact details P.C. Robbie Pritchard for local police: If legal: alcohol, tobacco or medicines can be returned to parent/carer or the drug can be disposed of safely Identify the needs of those involved, making a careful assessment of all the circumstances Decide upon appropriate response - curriculum, pastoral, disciplinary or referral to other services Provide parents and pupils with access to further sources of information/support (see SID) Seek outside support/advice if appropriate. Those who may be involved are: LA; school health team; child protection officer; education welfare officer; police; Yot; Connexions; BEST; youth and community services; specialist agencies Insert contact details for local agencies: Record all decisions and monitor the outcome for the pupil and school community. Review effectiveness of policy and practice