

Post-16 Transport Policy Statement

2025 – 2026



Post-16 Transport Policy Statement - Academic Year 2024 – 2025

Transport policy statement for young people aged 16-18 in further education, continuing learners aged 19 and those young people aged 19 – 25 with learning difficulties and/or disabilities

Department Responsible: SEN Travel Support Team

Contact details: sen.transport@liverpool.gov.uk

Document first release: September 2024

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Introduction

- Local authorities do not have to provide free or subsidised post 16 travel support but do have a duty to prepare and publish an annual transport policy statement specifying the arrangements for the provision of transport or other support that the authority considers it necessary to make to facilitate the attendance of all persons of sixth form age receiving education or training.
- All young people carrying on their education post 16 must reapply for travel support.
- 'Sixth form age' refers to those young people who are over 16 years of age but under 19 or continuing learners who started their programme of learning before their 19th birthday (years 12,13,14).
- Local authorities also have a duty to encourage, enable and assist young people with learning difficulties / disabilities to participate in education and training, up to the age of 25.
- This policy uses the term 'Post 16' to include both learners of sixth form age and those with learning difficulties / disabilities up to the age of 25.
- This policy document specifies the support that Liverpool City Council (the council) considers necessary to facilitate the attendance of Post 16 learners receiving education or training.
- Education or training refers to learning or training at a school, further education institution, a council maintained or assisted institution providing higher or further education, an establishment funded directly by the Education Skills Funding Agency, learning providers delivering accredited programmes of learning which lead to positive outcomes and are funded by the council, for example, colleges, charities and private learning providers.

Aims and Objectives

The council is committed to:

- Ensuring that learners of sixth form age (and for those with learning difficulties and/or disabilities aged 19-25) are able to access appropriate high-quality education and training of their choice; and
- Providing support to those young people who need it most and removing transport as a barrier to participation in learning.

Transport and travel support

Concessionary tickets for young people 16 – 25 from public transport providers

Travel pass

A Travel Pass will only be considered if the pupil is not eligible for any other financial assistance towards their transport costs for example Merseytravel Disabled Persons Travel Pass or Bursary. Each case will be considered on an individual basis. If a bus pass is provided, it will take the form of a pre-paid Merseytravel SOLO ticket for use on public bus services. The ticket will cover areas within the Merseytravel area required for transport from home to school. If this involves more than one mode of transport (bus and train), a TRIO ticket may be issued, and a charge may apply.

Merseytravel

Merseytravel offer a range of concessionary passes and pre-paid tickets. A range of term time tickets is available for young people and adults in full time education or work-based learning who do not receive another allowance that covers the cost of travel. Trio tickets can be used on buses, trains and ferries, Solo tickets are for bus travel only and rail pass tickets are for trains. The tickets are also available to be purchased on a weekly, monthly, or annual basis. Students who reach their 18th birthday during a term are required to purchase an adult ticket for the whole of that term.

Merseytravel Disabled Person Travel Pass

Merseytravel offers free travel to Merseyside residents with certain disabilities on buses, trains and Mersey ferries. The disabilities include:

- Are registered blind or partially sighted
- Are registered profoundly or severely deaf
- Are without speech
- Have a disability or suffered an injury which has a substantial effect on ability to walk.
- Does not have arms or use of arms

- A learning disability
- Would be refused a license to drive a motor vehicle because of epilepsy, severe medical disorder, sudden attacks of dizziness or fainting or diagnosed dementia conditions
- Severe mental health issues

Students are advised to seek advice for the most appropriate ticket from any Merseytravel Centre or to telephone Merseytravel Hub Support on 0151 236 6056.

Further information can be found on the Merseytravel website: [merseytravel.gov.uk](https://www.merseytravel.gov.uk). The cost depends on the area that they cover and the age of the student. A student may qualify for a Merseytravel National Travel Pass if they have certain disabilities which are permanent or are long-lasting (defined by the Department for Transport as having lasted 12 months, or likely to last 12 months, or likely to recur) as listed above. The Merseytravel Disabled Person Travel pass is valid for 52 weeks of the year.

For full details on how to apply please use the links below and refer to page 9 of this document:

<https://www.merseytravel.gov.uk/tickets-and-pricing/people-with-disabilities/>

Arriva

Arriva offer a range of student passes, both annual and termly, for use on Arriva buses in the Northwest Area, valid throughout Liverpool and Merseyside. Further information can be found on the Arriva website: [arrivabus.co.uk/student-saver-tickets-in-north-west](https://www.arrivabus.co.uk/student-saver-tickets-in-north-west)

Stagecoach

Stagecoach operates a range of buses in the Liverpool area. Further information can be found on the Stagecoach website: [stagecoachbus.com](https://www.stagecoachbus.com)

Railcard Services

The 16-25 Railcard offers one third discount for those aged 16-25 and students on a range of journeys. For the best offers students should check with operators what choices are available for their journey at the time they want to travel. Information on student railcards, rail fares and services can be obtained via the railcard website at: [railcard.co.uk](https://www.railcard.co.uk)

Walking bus

Students who live within walking distance but are unable to walk independently, will be escorted by a travel buddy on the risk assessed walking route to and from their educational setting.

Personal Transport Budget

Where a parent/carer is willing to transport the pupil to school, they can apply for a personal transport budget. Where this is the most cost-effective transport option, and the local authority is satisfied that attendance would not be affected, the parent/carer will be awarded £3.00 per day plus 45p per mile for journeys within the Liverpool City boundary up to a maximum of 2 return journeys per day subject to attendance at school. Separate arrangements will be made to meet the costs of journeys outside Liverpool. This will be subject to an annual review.

Transport vehicles

In exceptional circumstances, the LA may provide a vehicle to transport a young person to and from school. Vehicles and drivers are provided by a suitably qualified, registered, commercial provider working to contractual standards set by the Council.

Whenever possible, young people will travel together in mini-buses or taxis. These will be specially adapted to meet the needs of those young people travelling on them. Each route will be planned on the educational settings start and finish times and the shortest possible route for all young people travelling on a particular vehicle. Additional or irregular journeys set by schools/colleges will be funded by them.

Young people will be picked up and dropped off at a convenient location, within a reasonable distance from their home, in many cases from recognised bus stops. Parents/carers are required to ensure their children get to and from the nearest pick-up point. A home pick-up and drop off will only be made where it is deemed essential due to the young person's significant needs.

Passenger assistants are allocated to vehicles where it has been identified that pupils require supervision during the journeys to and from school. All passenger assistants and drivers working on the home to school transport contract are required to have a satisfactory Disclosure Check at enhanced level.

Any approval for transport will usually be for the academic year only. All applications will be reviewed annually in time for the next academic year to ensure the arrangements are still appropriate. The Independent Travel Training Team will complete the review and an assessment for suitability for travel training. Travel assistance is also reviewed at the annual review of the pupil's EHCP Plan. Further information relating to Independent Travel Training is found at page 19.

If there is a change in circumstances prior to the annual review, such as change of address, change of school or any changes to the Education Health Care Plan, it is the responsibility of the parent/carer to inform the SEN Transport Team to ensure the necessary review is undertaken.

Where for any reason, travel support is approved in error, the Local Authority reserves the right to withdraw the travel provision at any time

Schools and Colleges

The websites of many schools and colleges provide comprehensive information on the transport assistance provided by educational settings. Annex A outlines the support available from the principal post 16 providers in Liverpool. Students are advised to contact the institution directly for more detailed information as transport plans may be subject to change.

The latest information from central government can be found at gov.uk: see www.gov.uk/subsidised-college-transport-16-19

The 16-19 Bursary Fund

The 16 to 19 Bursary Fund provides financial support to help young people overcome specific barriers to participation so they can remain in education.

There are 2 types of 16 to 19 bursaries

1. A vulnerable bursary of up to £1,200 a year for young people in one of the defined vulnerable groups below:
 - in care
 - care leavers
 - in receipt of Income Support, or Universal Credit in place of Income Support, in their own right

- in receipt of Employment and Support Allowance or Universal Credit and Disability Living or Personal Independence Payments in their own right
 - discretionary bursaries which institutions award to meet individual needs, for example, help with the cost of transport, meals, books and equipment
2. Discretionary bursaries which institutions award to meet individual needs, for example, help with the cost of transport, meals, books and equipment. To be eligible for the discretionary bursary young people must:
- be aged 16 or over but under 19 on 31 August 2024 or
 - be aged 19 or over on 31 August 2024 and have an Education, Health and Care Plan (EHCP)
 - be aged 19 or over on 31 August 2024 and continuing on a study programme they began aged 16 to 18 ('19+ continuers')
 - be studying a programme that is subject to inspection by a public body which assures quality (such as Ofsted), the provision must also be funded by either a government funding agency or the local authority

Schools and colleges are responsible for managing both types of bursaries. Young people who want to apply for support from the bursary fund should contact their chosen school or college to make an application.

Further information can be found at www.gov.uk/ search for post 16 bursaries.

Young parents / Care to Learn

If you are a young parent under 20, Care to Learn can help pay for your childcare and relate

travel costs, up to £160 per child per week, while you're learning. Care to Learn can help with the cost of:

- childcare, including deposit and registration fees
- a childcare 'taster' session (up to 5 days)
- keeping your childcare place over the summer holidays
- taking your child to the childcare provider

Types of childcare

The childcare provider must be Ofsted registered and can be a:

- childminder
- pre-school playgroup
- day nursery
- out of school club

If your child needs specialist childcare, the provider must also be on the Care Quality Commission's register for specialist provision.

If you want a relative to get Care to Learn for looking after your child they need to be both:

- providing registered childcare for children they're not related to
- living apart from you and your child

Payments

Childcare payments go directly to your childcare provider. Before your childcare provider can be paid:

- your childcare provider needs to confirm your child's attendance
- your school or college needs to confirm that you're attending your course

Payments for travel costs go to your school or college - they'll either pay you or arrange travel for you.

Attendance

Payments will stop if:

- you stop attending your course
- you finish your course
- your child stops attending childcare

Eligibility

You can get Care to Learn if:

- you're a parent under 20 at the start of your course
- you're the main carer for your child
- you live in England
- you're either a British citizen or a national of a [European Economic Area \(EEA\)](#)

country

- your course is publicly funded (check with your school or college)
- your childcare provider is registered with Ofsted or the Care Quality Commission

Type of course

Care to Learn is only available for courses in England that have some public funding. This includes courses that take place in:

- schools
- school sixth forms
- sixth form colleges
- other colleges and learning providers, including Foundation Learning
- your community at Children's Centres

Young parents are also entitled to apply for an Under 19 Bus Only Ticket or for those aged 19 and over can apply for the 19 – 25 card.

For more information, please visit <https://www.gov.uk/care-to-learn/how-to-claim>

Residential Support Scheme

The Residential Support Scheme provides help with the accommodation costs of learners aged 16 and over who need to live away from home to study because their course is not available locally. It covers Education Fund Agency and Skills Funding Agency Learner Support Responsive funded courses which must require more than 16 hours attendance per week and be of at least 10 weeks duration. The course must be of a first level 2 or level 3 qualification.

Further information can be obtained from the national helpline on Tel No 0800 121 8989 or visit: www.gov.uk/residential-support-scheme

LA support

LA support for young people without special educational needs or disabilities

The provision of free or subsidised travel assistance for all post-16 learners is not a statutory duty. Transport will not normally be provided for mainstream students or students who were not eligible for free home to school travel when they were of compulsory school age (5-16 years)

The policy statement also provides all Liverpool City post-16 students and their parents with information about where to access the most up to date transport and travel information, as provided by the local authority, schools, and colleges of further education, transport providers and other relevant sources.

The council, wherever possible, promote the use of concessions when agreeing to assisted travel. In addition, some sixth forms and further education colleges may operate or contract their own transport services where concessions apply. Appendix A contains a list of post-16 education providers in the area who regularly admit Liverpool City students.

Travel with any discounted passes or concessions will be subject to the terms of carriage by the operator. Students should contact the operator directly to enquire about any day/time restrictions.

Details of routes may be available on the individual sixth form or further education college website or by contacting the establishment directly. Students may wish to make enquiries with their chosen sixth form or further education college about what support is available to them

Fixed Learner Contribution required

If the lowest cost option (as deemed by the local authority) is for the local authority to provide transport, then for students aged 16–18-year-old and those aged 19 who are continuing learners, a financial contribution of £680 per annum is payable.

Payment can be made via direct debit; this can be in 9 monthly instalments from October to June or by one payment for the full amount. A detailed breakdown of the payment plans available is found Appendix B.

For the previous full academic year, the average cost of transporting post-16 students (16 to 25 years) was £5,843 per person.

Low income

Local authorities are expected to target any support on those young people, and their families, who need it most, particularly those with a low income. Therefore, the fixed learner contribution will be reduced by 50% for student who would have qualified for free school meals or whose parent/carer are on low income and who can provide evidence of a means tested benefit. These include:

- Universal Credit, provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods (£616.67 per month)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under part six of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit, provided you are also not entitled to Working Tax Credit and have an annual household gross income that does not exceed £16,190 (as assessed by HMRC)
- Working Tax Credit run-on, paid for four weeks after you stop qualifying for Working Tax Credit

The following students will be exempt from the Post 16 contribution and no charge will be made:

- Young people who are looked after by Liverpool City Council
- Young people living alone who are entitled to Income Support in their own right (evidence will be required to support this)
- Young carers (evidence from a support worker or association involved will be required)

In addition, Learners, and their families, may apply for assistance via the 16-19 bursary fund found at page 9. Families with low income are encouraged to contact the school/college directly and request assistance from them in relation to the 16-19 bursary fund.

LA support for Learners with special educational needs or a disability aged 16-18¹

Liverpool City Council applies criteria which determine a pupil's eligibility for home to school transport. Such assistance is discretionary and is determined on an individual basis in accordance with the criteria set out below.

The minimum criteria to be eligible for travel support from the Council are as follows:

1. You must be a Liverpool resident
2. You must be attending a course at a school, further education college or institution or 16-19 Academy consisting of at least 450 guided learning hours per year
3. You must have an Education Health and Care (EHC) Plan. Travel support will only be given where the parents or carers have requested that a school be named in the EHC Plan, which is not the nearest available educational setting able to meet the pupil's needs, when the local authority deems this to be the most efficient use of resources. Please refer to further criteria point 9.
4. You must be aged 16-18 years or have started the relevant course before you turned 19 and are continuing to attend it.

An application which meets these minimum criteria will then be considered in accordance with the further criteria below. Applications which do not meet these minimum criteria will only be considered in accordance with the criteria below in exceptional circumstances

Further Criteria for Travel Support

The Council has discretion to determine when to provide travel support to facilitate young people's participation in education and training and all referrals will be considered on an individual basis. This power to provide travel or financial support must be exercised reasonably and lawfully. In determining what support to provide, the

¹ If a young person with SEND started the course before their 19th birthday then they are assessed under the 16-18 duty. If they have started a new course after their 19th birthday then they are assessed under the adult duty.

Council will have regard to the following:

1. The needs of those for whom it would not be reasonably practicable to attend a particular establishment to receive education or training if no arrangements were made;
2. The need to ensure that persons in the Liverpool area have reasonable opportunities to choose between different establishments at which education or training is provided;
3. The Council's general duties to ensure that enough suitable education and training is provided to meet the reasonable needs of 16–18-year olds;
4. Distance and journey time from the young person's home to establishments of education and training, the cost of transport there and alternative means of facilitating attendance at establishments;
5. The nature of the route or alternative routes which the young person could reasonably be expected to take;
6. The nature of the young person's special educational needs, disability or learning difficulty;
7. Anything set out in an Education Health and Care Plan about transport requirements;
8. Whether there is a nearer institution which is suitable and can provide the same or similar qualification(s);
9. Where a parent/carer has requested that a school be named in the EHC Plan that is not their nearest school that can meet the pupil's needs, the local authority will assess the costs of both the provision and transport needs. If this is not deemed to be the most efficient use of public resources, the nearest school will also be named in the EHC Plan, and the parent/carer will be responsible for all transport costs.

Providing assisted transport will only be given for learners with special educational needs who have had their needs assessed against the set criteria above and the effect of their complex needs on their ability to travel. This may include:

- Complex communication difficulties
- Severe and complex learning difficulties
- Complex learning and behavioural difficulties
- Physical and medical difficulties

- Dual sensory impairment

Learners with special educational needs who have received transport assistance and are moving from statutory education (Y11) to further education will have their transport needs reassessed when they apply for transport provision. This is to ensure that any assistance offered is suitable to meet those needs. Continuing post 16 learners will also have their transport needs reviewed on an annual basis.

Applications for an assessment of eligibility for home to school transport aged 16 - 18 may be made via the SEN Transport Team. All applications should be made to the SEN Transport Team by completing the online Sen Transport application form

<https://liverpool.gov.uk/children-and-families/special-educational-needs/apply-for-home-to-school-transport/>

or email sen.transport@liverpool.gov.uk for a paper version of the form. All applications will be considered within 20 working days of receipt.

LA Support for Adult Learners with SEND aged 19-25

For the purposes of this Transport Policy Statement, post 19 refers to the end of the academic year in which the student turns 19 years of age.

This part of the policy deals with the provision of transport assistance for adults aged 19 to 25 years with an EHC Plan who live in the City of Liverpool and are in education or training at a qualifying educational establishment at:

- A school (including an academy school);
- A further education institution (including a sixth-form college);
- A council maintained or assisted institution providing higher or further education;
- An establishment funded directly by the Education Funding Agency, such as an independent specialist provider for students with learning difficulties and/or disabilities; or
- A learning provider that is funded by the council to deliver accredited programmes of learning which lead to positive outcomes; this could include a college, charity, or private learning provider.

LA support will have a needs-led approach in which the individual needs of each adult are assessed to inform the appropriate form of travel support.

The council will provide travel assistance for people who meet the eligibility criteria for support. Reference to 'adults' in this policy statement is a reference to both 'adults' and 'relevant young adults' as defined in Section 508F of the Education Act 1996.

In accordance with Section 508F of the Education Act 1996 (and subsequent amendments) the council will make transport arrangements it considers necessary to facilitate the attendance of young people and young adults aged between 19 and 25 years with an EHC Plan, where the council had secured the provision of education or training. The transport must be provided free of charge if transport is considered necessary. This applies to:

- Adults (those who are aged 19 years or over) for the purpose of facilitating their attendance at council maintained or assisted further or higher education institutions or institutions within the further education sector; and
- Adults aged under 25 with an EHC Plan for the purpose of facilitating their attendance at institutions where they are receiving education or training outside the further and higher education sectors. For those young adults, the councils' duty only applies where it has secured the provision of education or training at that institution and the provision of boarding accommodation in connection with that education or training.

Eligibility Criteria

The assessment of eligibility of an adult aged between 19-25 years with an EHC Plan for travel assistance, will consider the suitability and feasibility of different transport options and will consider:

- The availability of existing transport
- The person's physical mobility
- The person's ability to travel independently
- Access to a Motability vehicle and whether it is reasonable to use it to travel to the relevant location
- Availability and willingness of a family and carers to assist with transport

- Any factors that may pose an unreasonable demand or risk to health and safety when travelling

Where the council agrees to provide travel assistance to an adult aged 19-25 the mode of travel support will be determined by the council and will be one that is consistent with the council's duty to secure value for money and the needs of the young person. Please refer to page 6 for types of travel support.

Travel training

The Independent Travel Training (ITT) service offers children and young people who have Special Educational Needs & Disabilities (SEND) a set of essential skills, enabling them to travel independently to and from school and college. Pupils with special educational needs and disabilities will be supported, where appropriate, through Independent Travel Training and encouraged to develop their independence by using public transport.

This service promotes independence, increases confidence, improves social skills, and opens up routes to further education, employment, and leisure.

Each personalised training programme is flexible to meet their needs and is authorised by parents/Carers. It will allow students to learn at their own individual pace. Training/support is gradually phased out until the individual feels competent enough to carry out the journey from home to their place of education and return. At the time of referral, officers will request an assessment of suitability for Independent Travel Training. A decision cannot be taken until this assessment has been completed.

If a pupil is deemed suitable to undertake Independent Travel Training, it will be expected that the family co-operates with the programme. The cost of bus travel will be provided during the training programme for pupils not eligible for a Merseytravel Disabled Persons' Travel Pass.

For secondary school age pupils who are able to access public transport following participation in the Independent Travel Training programme, a travel pass will be provided for the rest of the academic year in which training was undertaken to those pupils not eligible for a Merseytravel Disabled Persons' Travel Pass. Eligibility for a travel pass will be reviewed annually on an individual basis.

For further details visit:

- liverpool.gov.uk/localoffer
- [Liverpool Early Help Directory - Transport](#)

Apprenticeships

Students on waged apprenticeship programmes or any waged training or learning are not eligible to apply for a bursary. Students on a traineeships programme are non-waged so may be eligible to apply for a bursary. More detail can be found on the gov.uk website at: gov.uk/16-to-19-education-financial-support-for-students

Applying for LA transport support

Applications for Age 16 – 18 years

Applicants for transport assistance can be made from April onwards and should do so as soon as possible.

Applications for students requiring a travel pass should be made before the 31 July, so the pass is received for the start of the term in September.

It can take up to 20 working days to assess applications and for our colleagues in SEN Travel Support Team to make travel arrangements and issue travel passes/personal transport budget agreements.

The SEND Travel Support Team will contact families to gather further information about individual needs and requirements. If students apply in August or September, there is no guarantee that transport will be in place for the start of term, and they may need to make alternative arrangements in the interim.

Applications for Age 19-25 years

To make an online referral please access: <https://liverpool.gov.uk/adult-social-care> or contact Customer Access Team on 0151 459 2606

Appeals

A parent/carer or student who wishes to appeal against a decision not to provide transport support may do so via the City Council's agreed appeals procedures.

In line with statutory guidance, the appeal process is a two-stage process:

- Stage One is a review of your case by the Travel Support Review Panel which is comprised of senior officers
- Stage Two is a review of your case by the Travel Support Appeal Panel. The Appeal Panel is an independent panel comprised of elected members and will consider both verbal and written representations from parents and carers.

Further details about the appeals procedure, the appeals forms and a guidance document for parents and carers can be obtained from

liverpool.gov.uk/schooltravelpass

Complaints

Comments, compliments, and complaints are received via the Have Your Say scheme at liverpool.gov.uk/haveyoursay

Have Your Say complaints process

Stage 1 - Deal with complaint within two weeks

Stage 2 - Carry out a full and fair investigation within a month if not resolved at Stage 1

If a customer is still unhappy with the way in which the City Council has dealt with their complaint, they have a right to progress the matter to the Local Government & Social Care Ombudsman ("LGSCO"), an Independent Body that investigates cases of maladministration causing injustice to the complainant.

They can be contacted at:

PO Box 4771

Coventry

CV4 0EH

Tel: 0300 061 0614

You can text 'CALLBACK' to 0762 481 1595

To make an electronic complaint you can use the online form found at:

lgo.org.uk/making-a-complaint

Or they can be contacted via the LGSCO website.

Consultation and Review

The Post 16 Transport Policy Statement will be reviewed annually, and consultation will be undertaken with stakeholders and interested parties on any proposed changes.

Appendix A – School contact details

<p>Alsop High School Queens Drive L4 6SH T: 0151 235 1200 E: office@alsophigh.org.uk</p>	<p>Childwall Sports and Science Academy Queens Drive L15 6XZ T: 0151 722 1561 E: admin@childwallssa.org</p>
<p>The Academy of St. Francis of Assisi Gardners Drive L6 7UR T: 0151 260 7600</p>	<p>Dixons Academy Fazakerley Sherwoods Lane L10 1LB T: 0151 524 4530 E: info@dixonsfa.com</p>
<p>Archbishop Beck Catholic Sports College 55 Long Lane Liverpool L9 7BF T: 0151 525 6326 E: info@beck.uk.com</p>	<p>Gateacre School Hedgewood Road Liverpool L25 2RW T: 0151 235 1400 E: gateacre-ao@gateacre.liverpool.sch.uk</p>
<p>Archbishop Blanch CE High School 80 Earle Road Liverpool L7 6HQ T: 0151 233 7373 E: admin@blanch.org.uk</p>	<p>Holly Lodge Girls' College 140 Mill Lane Liverpool L12 7LE T: 0151 228 3772 E: hollylodge@hollylodge.liverpool.sch.uk</p>
<p>Bellerive FCJ Catholic College Windermere Terrace L8 3SB T: 0151 727 2064 E: contactus@bellerivefcj.org</p>	<p>King David High School Childwall Road L15 6WA T: 0151 235 1420 E: office@kingdavidliverpool.co.uk</p>

<p>The Belvedere Academy 17 Belvidere Road Princes Park L8 3TF T: 0151 727 1284 E: info@belvedereacademy.net</p>	<p>Kings Leadership Academy Liverpool Dingle Vale L8 9SJ T: 0151 727 1387 E: admin@kingsliverpool.com</p>
<p>The Blue Coat School Church Road L15 9EE T: 0151 733 1407 E: office@bluecoatschool.org.uk</p>	<p>Liverpool College Queens Drive L18 8BG T: 0151 724 4000 E: admin@liverpoolcollege.org.uk</p>
<p>Dixons Academy Broadgreen Queens Drive L13 5UQ T: 0151 228 6800 E: info@dixonsba.com</p>	<p>North Liverpool Academy Heyworth Street L5 0SQ T: 0151 260 4044 E: admissions@northliverpoolacademy. co.uk</p>
<p>Broughton Hall Catholic High School Yew Tree Lane L12 9HJ T: 0151 541 9440 E: admin@broughtonhall.com</p>	<p>Notre Dame Catholic College 180 Great Homer St L5 5AF T: 0151 330 5122 E: ao@notredame.liverpool.sch.uk</p>
<p>Cardinal Heenan Catholic High School – Sports College Honeysgreen Lane L12 9HZ T: 0151 235 1430 E: cardinalheenan.liverpool@googlemail.com</p>	<p>St Edward’s College Sandfield Park L12 1LF T:0151 281 1999 E: principal@st-edwards.liverpool.sch.uk</p>

<p>St Francis Xavier's Catholic Academy Woolton Hill Road L25 6EG T: 0151 288 1000 E: admin@sfx.liverpool.sch.uk</p>	<p>St Julie's Catholic High School Speke Road L25 7TN T: 0151 428 6421 E: reception@stjulies.org.uk</p>
<p>St Hilda's Church of England High School Croxteth Drive L17 3AL T: 0151 733 2709 E: info@st-hildas.co.uk</p>	<p>St Margaret's C of E Academy Aigburth Road L17 6AB T: 0151 427 1825 E: admin@stmargaretsacademy.com</p>
<p>St John Bosco Arts College Storrington Avenue L11 9DQ T: 0151 235 1620 E: enquiries@stjohnbosco.org.uk</p>	<p>West Derby School 364 West Derby Road L13 7HQ T: 0151 235 1300 E: admin@westderbyschool.co.uk</p>
<p>Liverpool Life Sciences UTC 41 Greenland Street Liverpool L1 0BS T: 0151 230 1320 E: admin@lifesciencesutc.co.uk</p>	<p>The Studio@Deyes Vortex House, Enterprise Way Wavertree Technology Park Liverpool L13 1FB T: 0151 527 3814 E: enquiries@studio-deyes.co.uk</p>
<p>Liverpool Institute for Performing Arts Sixth Form College Mount Street Liverpool L1 9HF T: 0151 330 3232 E: enquiries@lipasixthformcollege.org</p>	<p>The City of Liverpool College The Learning Exchange Roscoe Street Liverpool L1 9DW T: 0151 252 1515 W: www.liv-coll.ac.uk</p>

<p>Greenbank College Greenbank Lane Liverpool L17 1AG T: 0151 733 7255 E: greenbankiag@greenbank.org.uk</p>	<p>Hugh Baird College Balliol Road Bootle, L20 7EW T: 0151 353 4444 x 5850 E: enquiries@hughbaird.ac.uk</p>
<p>Myerscough College Liverpool Centre Croxteth Hall and Country Park Croxteth Hall Lane Liverpool L12 0HB T: 01995 642222 E: enquiries@myerscough.ac.uk</p>	<p>Knowsley Community College Stockbridge Lane Huyton Liverpool L36 3SD T: 0151 477 5850 E: info@knowsleycollege.ac.uk</p>
<p>Abbot's Lea Community Special School Beaconsfield Road Woolton Liverpool L25 6EE T: 0151 428 1161 E: reception@abbotsleaschool.co.uk</p>	<p>Bank View High School 177 Long Lane Liverpool L9 6AD T: 0151 233 6120 E: bankview-ao@bankview.liverpool.sch.uk</p>
<p>Childwall Abbey School Childwall Abbey Road Liverpool L16 5EY T: 0151 722 1995 E: childwall-ao@childwallabbey.school.net</p>	<p>Palmerston School Beaconsfield Road Liverpool L25 6EE T: 0151 428 2128 E: palmerston-ao@palmerston.liverpool.sch.uk</p>
<p>Redbridge High School 179 Long Lane Liverpool L9 6AD T: 0151 233 6170 E: Redbridge-ao@redbridge.liverpool.sch.uk</p>	<p>Sandfield Park School South Drive Sandfield Park Liverpool L12 1LH T: 0151 228 0324 E: sandfield-ao@sandfieldpark.liverpool.sch.uk</p>

Appendix B – Payment Plan

Payments can be made via direct debit. This can be in 9 monthly instalments from October to June or by one payment for the full amount.

<u>Single payment amount</u>	Full Charge	Low-income reduction (50% reduction once verified)
1 st October	£680.00	£340.00

<u>Monthly Payment Plan</u>	Full Charge	Low-income reduction (50% reduction once verified)
1 st October	£80.00	£40.00
1 st November	£75.00	£37.50
1 st December	£75.00	£37.50
1 st January	£75.00	£37.50
1 st February	£75.00	£37.50
1 st March	£75.00	£37.50
1 st April	£75.00	£37.50
1 st May	£75.00	£37.50
1 st June	£75.00	£37.50

For students where a vehicle has been commissioned, failure to meet any direct debit instalments, we reserve the right to cancel transport due to non-payment. The council will contact to discuss and review any changes in circumstances, prior to any cancellation.

